# Principal Mobility Planner

### Programme Scotland team, Connected Neighbourhoods directorate

## Role description

* **Salary:** Grade I
* **Location:** Sustrans offices in Edinburgh or Glasgow, with the flexibility to work from home or be home-based within reasonable travelling distance of Edinburgh or Glasgow.
* **Line manager:** Head of Programme Scotland
* **Department / Team:** Connected Neighbourhoods

### Role summary

Based in the Connected Neighbourhoods directorate, the Principal Mobility Planner role advances Sustrans’ mission by providing the strategic direction and delivery of Sustrans Transport Planning Function, and associated projects relating to three of Sustrans’ strategic priorities:

⦁ Transforming the school run

⦁ Putting active travel at the heart of new developments

⦁ Integrating active travel and public transport

The Transport Planning Function specialises in Mobility Planning - the movement of people across active and sustainable transport modes. It delivers strategic approaches and innovative tools to develop walking, wheeling and cycling infrastructure, as part of a package of sustainable transport options. It provides transport planning services which focus on developing responsive, innovative, and tailored transport planning solutions sensitive to local, regional and national contexts.

The Principal Mobility Planner will lead Sustrans transport planning function in Scotland, shaping and influencing active travel policies, strategies and projects. As a subject matter expert the post holder will set operational functions and best practice related to mobility planning, ensuring resource allocation and project delivery meet financial and performance targets. The post holder will provide specialist input to help public bodies integrate walking, wheeling and cycling into wider mobility planning, including to improve public transport provision. They will provide technical expertise and be responsible for the delivery of mobility planning tools.

They will work across Sustrans Directorates. Their remit will include integrating transport planning activity with the operational delivery of Connected Neighbourhoods programmes, to maximise their impact and create new opportunities. They will manage key stakeholder relationships, report on progress, and provide strategic leadership within the active travel sector.

### Key responsibilities

* Lead and provide specialist input to help public bodies integrate walking, wheeling, and cycling into wider mobility plans, including public transport improvements.
* Provide strategic advice and deliver action plans to support partners’ transport-related programmes and priority projects.
* Manage the delivery of projects and programmes, including by developing and managing budgets, managing colleague resources, managing delivery of outputs and reporting on progress - all aligned to Sustrans project management framework and in response to funder requirements.
* Support the delivery of the Infrastructure Development Support programme in Scotland by managing a delivery team comprising a Senior Mobility Planner and Senior Project Officers embedded in public bodies.
* Contributing to delivering Sustrans income generation target, as agreed with the Director of Connected Neighbourhoods.
* Represent Sustrans externally, by networking, demonstrating and promoting our services and their impact to key stakeholders
* Identify issues and recommend or coordinate improvements to multimodal transportation systems to ensure equitable access for people of all ages and abilities.
* Lead the development, implementation, and tracking of city/town/village-wide bicycle and pedestrian planning, ensuring coordination with GIS for accurate facility mapping.
* Collaborate with colleagues across Sustrans directorates on the design and implementation of temporary measures to manage vehicle movements, improve safety, and enhance place quality.
* Review and provide expert input on capital projects and development proposals for compatibility with sustainable transport goals.
* Provide technical expertise and manage the programme for the delivery of mobility planning tools.
* Act as a subject matter expert, offering advice and training on best practice in and urban analysis and mobility planning for Sustrans colleagues and external partners.
* Influence active travel design policies with key stakeholder groups, contributing to and informing best practices in the sector.

### Person specification

### Specific qualifications or experience required

* Degree or equivalent qualification in Transport Planning, Town Planning, or a related field.
* Experience working on diverse and complex design projects considering place and movement functions alongside vehicular traffic.
* Proven track record of strategic goal setting and developing project pipelines from concept to detailed design and construction.
* Experience working on projects with significant stakeholder and community engagement.
* Strong track record in managing relationships with external stakeholders, , including managing client accounts.
* Experience in producing high-quality outputs for a range of audiences to support strategic action plans.
* Experience of leading a delivery team

### Specific/technical knowledge required

* Knowledge and experience in designing schemes consistent with national standards for traffic calming and active travel infrastructure.
* Strong understanding of best practice in strategic planning, transport planning, and the planning system concerning sustainable developments.

### Skills and abilities

* Excellent organisational and time management skills.
* Strong leadership, motivational, and problem-solving abilities.
* Effective stakeholder engagement skills with the ability to build relationships and influence partners, community groups, and the general public.
* Strong report writing and communication skills (verbal and interpersonal).

This document does not form part of the contract of employment but does outline our expectations. If we need to amend this document in the future we will consult with the post holder before doing so.

Sustrans is a registered charity in England and Wales (number 326550) and Scotland (SC039263).

We work for and with communities, helping them come to life by walking, wheeling and cycling.

We campaign to create healthier places and happier lives for everyone.

Join us on our journey. [www.sustrans.org.uk](https://www.sustrans.org.uk/)