

Agreement between School and Sustrans

Sustrans will support the School with:

- Guidance and hands-on support in planning and delivering a free programme of active school travel related assemblies, lessons, events, and activities throughout the school year. Subject to funding, the initiative will engage schools in a 3-level programme over three years.
- Provision of active travel practical skills training for pupils, including cycle/scooter skills, learn to ride sessions, bike maintenance skills, etc.
- Provision of curriculum-linked active travel classroom lessons and activities.
- Access to Sustrans resources, activity guides, and curriculum lessons.
- Provision of free training and support for Active School Travel Champions.
- Provision of bike safety checks for pupils.
- Access to national campaigns, such as Sustrans Big Walk & Wheel and Cycle to School Week.
- Provision of some free incentives to promote active travel to the school community.
- Access to Sustrans Active School Travel Awards accreditation scheme for schools.
- Engaging with parents and the wider school community.
- Accessing the support and resources of other agencies to help promote active travel.

The School will need to:

- Complete a baseline travel survey with pupils at the start of the programme and then annual follow-up travel surveys at the end of each consecutive school year.
- Establish at least one staff member to be the Active School Travel Champion with time committed to the project.
- Complete a short annual action plan for the project, ideally involving pupils.
- Actively promote active travel with termly active travel themed assemblies and termly whole-school active travel activities.
- Provide an opportunity for bikes to be safety checked by Sustrans staff.
- Have a positive and supportive Active School Travel Policy, and share this with parents and the school community.
- Ensure the project has the full support of the School Management Team and that all school staff are made aware of the programme and its aims.
- Use the Sustrans Active School Travel Awards accreditation scheme to structure your activities and compile a folder of evidence.
- Work towards providing good quality cycle and scooter storage.
- Embrace links to relevant schemes such as Eco-Schools, The Daily Mile, Healthy Schools, Take 5, and Cycle Proficiency Scheme.