

Street Design 2019/20

Application Form

To put your proposed project forward for support through the Street Design service in 2019/20, please complete this application form and submit it, along with the relevant supporting documents, by **5pm on Friday 22 March 2019**.

Applications must be submitted by email, to streetdesign@sustrans.org.uk titled **Application to Street Design for [NAME OF PROJECT]**.

Please read our Guide for Applicants document before filling in this form.

The application form consists of three parts:

- **Part A Project Information:** a summary of your project
- **Part B Essential Criteria Checklist:** criteria you must meet to be considered
- **Part C Quality Criteria:** the basis on which we will evaluate your application

For help or further information, please contact streetdesign@sustrans.org.uk or phone 0131 346 3017.

About Sustrans

Sustrans is the charity making it easier for people to walk and cycle. We connect people and places, create liveable neighbourhoods, transform the school run and deliver a happier, healthier commute.

Join us on our journey: www.sustrans.org.uk

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Registered Charity No. 326550 (England and Wales)
SC039263 (Scotland)



Part A: Project Information

For guidance, please refer to Appendix A in the Guide for Applicants.

Project title

Lead applicant

Delivery partners

Local authority area

Project description

Part B: Essential Criteria Checklist

For guidance, please refer to Appendix B in the Guide for Applicants

Ref.	Criteria	Please tick if appropriate
1	Do you have the written commitment of the relevant roads authority to work with you to address the problem(s) identified in the street environment? (Please use the letter template provided in Appendix D of the Guide for Applicants or similar written evidence).	
2	Is the relevant roads authority committed to reducing average vehicle speeds within the project area to 20mph or less through design and formal designation?	
3	Can the project area be considered urban and densely populated? Typically this is a built-up area within a town or city larger than 1,000 population and with trip generators within walking distance (a 2 mile radius).	

If you are unable to meet any of the essential criteria at this stage, please state the reasons **why**.

Part C: Quality Criteria

For guidance, please refer to Appendix C in the Guide for Applicants.

1. Please describe the study area and problem(s) you are looking to solve.

Your answer must be no more than two pages of A4.

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2. Please outline your aspiration for the project area.

Your answer must be no more than one page of A4.

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3. Please detail your governance structure and any work that has been carried out to date.

Your answer must be no more than one page of A4.

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4. Please explain the opportunities that exist within the project study area.
Your answer must be no more than one page of A4. Page 1/1

Supporting Documentation Checklist

Documents	Please tick if appropriate
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Letter of support from the relevant roads authority (signed by the Head or Director of Service) [Essential]

Letter of support from any other delivery partners, supporting organisations; ward councillors or project champions. [Optional]

Other supporting information (as an appendix or hyperlinked) including but not limited to a video; photos; location plan; or survey results. [Optional]

Please sign and date your application (electronic signatures are acceptable)

I hereby confirm, as the first point of contact for the project, that the information provided in this application form is accurate. By signing this document, I am satisfied that the Delivery Partners listed in Section 1 are committed to working with the lead organisation to contribute to project delivery.

Print name	
Organisation name	
Signature	
Date	

Thank you for your application to Street Design 2019/20.

We look forward to reviewing your application.