Session 4 Example Letter

Dear Cllr [Insert Name],

I am a Year ... pupil in Holton Primary School, Barry. I am writing to you today about the amount of cycle parking at the school. Although there is a large multistorey car park opposite the school, there is no cycle parking. This means that I must lock my bike to the school railings instead, which means it is in the way.

The number of bikes that are usually there shows that lots of people are choosing to cycle to Holton Primary School. However, if there is not enough cycle parking this will discourage people as they need somewhere safe to lock their bike.

I think it would be fantastic if more bike parking could be installed, preferably under a cover. This would encourage more people to cycle to school, as there would be a safe and dry space to leave their bikes.

I look forward to hearing from you.

Yours sincerely,











